

**OFFICE PROJECT
CONSTRUCTION WORKING GROUP
Friday, 22 June 2007**

MINUTES

Present: Councillors Tony Thorpe (Chair), Bobbie Chettleburgh, Polly Mason, Victoria Morton, Amanda Baldwin, Claire Rooney

In attendance: 3 members of the public were also in attendance

No.	ITEM	ACTION
1.	Apologies: Debbie Dixon, Graham Creasey, Debbie Cameron, Cllr Mary Douglas	
2.	Minutes and Actions from Last Meeting – minutes agreed	
3.	<p>Update from the Council – report from Derek Streek</p> <ul style="list-style-type: none"> • Smiths are now offsite and will be returning to complete minor repairs • 80% of the demolition work has been completed with the exception of the potting sheds and walled garden • 40% of the tree works has been undertaken • hoardings are in place • pond has been filled in for health and safety reasons • Bourne House has been shored up following underpinning work • The Chairman informed the meeting that the work on the main contract has been suspended. Officers are putting forward options ranging from refurbishment of Bourne House to the full extension being built. These options will be circulated to every household in the district and the results will be presented to the Cabinet meeting on the 23 July and Full Council on the 25 July. A request was made by a member of the public attending the meeting that the leaflet circulated is in plain English. 	
4.	<p>Questions from residents</p> <ul style="list-style-type: none"> • Can the metal fencing on the parkland side of Bourne House be removed so that the parkland can be accessed. The Chairman said that there could be legal reasons why this could not happen but promised to review it. 	Cllr Thorpe
5.	<p>Date of Future Meetings (2007)</p> <ul style="list-style-type: none"> • Friday 27 July, 12noon – 2pm. White Room, Arts Centre. – MEETING CANCELLED • Friday 24 August, 1pm – 3pm. City Hall, Meeting Room. • Friday 21 September, 12noon – 2pm. White Rm, Arts Centre • Friday 19 October, 12noon – 2pm. White Rm, Arts Centre • Friday 23 November, 12noon – 2pm. White Rm, Arts Centre • Friday 21 December, 12noon – 2pm. White Rm, Arts Centre 	