

# COUNCIL TAX APPLICATION FOR SECOND HOME DISCOUNT

*Please read the Data protection Statement before completing this form*

APPLICANT

Name.....  
.....

Address.....  
.....

.....Reference  
Number.....

1. Are you the owner of the property?

Yes                       No   

If no, please detail below the name and address of the owner.

Name .....

Address .....

2. Is the property?

Furnished                       Unfurnished   

3. Is the property?

For Sale                                              Yes                          No   

Holiday/Weekend use only                      Yes                          No   

Undergoing renovation/repair/decoration                      Yes                          No   

Other: please give details  
.....  
.....

4. If the property is used for holiday/weekend use, is it?

Family use only                                              Yes                          No   

Holiday Lets                                              Yes                          No   

Mixture of both                                              Yes                          No

If at any point the property is used for Holiday Lets, how many days of each year is the property available for commercial letting?

..... days.

Who are the lettings arranged through?

Name .....

Address .....

.....

.....

5. What is the address you consider sole/main residence?

.....

.....

6. What is the name and address of the authority to which you pay full Council Tax and please supply a copy of the council tax bill?(if applicable to uk)

.....

.....

Contact telephone number .....

**DECLARATION**

I declare that the information above is true and complete to the best of my knowledge. I undertake to notify the Council immediately if I believe that I am no longer eligible for a reduction in respect of the application.

Signature ..... of  
Applicant.....Date.....

**DATA PROTECTION STATEMENT**

Your personal information will be held and used in accordance with the requirements of the Data Protection Act 1998.

This Authority is under a duty to protect the public funds that it administers and, to this end, may use the information you have provided on this form within this Authority for the prevention and detection of fraud. It may also share this information with other bodies administering or in receipt of public funds, solely for these purposes.