

COUNCIL TAX APPLICATION FOR DISABLED REDUCTION

Please read the Guidance Notes and Data protection Statement before completing this form

1. APPLICANT

Name.....

Address.....

.....Reference Number.....

2. Name(s) of all resident disabled person(s)

SURNAME	TITLE Mr/MrsMiss etc.	FORENAMES (in full)

3. Details of property.

1. Is there a room other than a bathroom, kitchen or toilet predominantly used and required to meet the needs of a resident disabled person(s)?	YES	NO
2. Is there a second bathroom or a second kitchen to meet the needs of the resident disabled person(s)?	YES	NO
3. Is a wheelchair used indoors by the resident disabled person(s)?	YES	NO

DECLARATION

I declare that the information above is true and complete to the best of my knowledge. I undertake to notify the Council immediately if I believe that I am no longer eligible for a reduction in respect of the application.

Signature of Applicant.....Date.....

GUIDANCE NOTES

STATUS DISCOUNT: DISABLED REDUCTION

1. PROPERTIES WHICH HAVE BEEN ADAPTED TO MEET THE NEEDS OF A **RESIDENT** DISABLED PERSON MAY BE SUBJECT TO A REDUCTION IN THE COUNCIL TAX BILL.
2. IN APPROPRIATE CASES, THE CHARGE WILL BE REDUCED BY THE **DIFFERENCE** BETWEEN THE CHARGE APPLICABLE TO THE BAND THAT HAS BEEN ALLOCATED TO THE PROPERTY BY THE LISTING OFFICER AND THE CHARGE FOR THE NEXT LOWER BAND.

EXAMPLE

ANNUAL CHARGE FOR EXAMPLE

PROPERTY IN VALUATION LIST AT **BAND D** **£450.00**

NEXT LOWER BAND IS **BAND C** **£400.00**

THE COUNCIL TAX BILL WILL BE DETAILED AS FOLLOWS:-

CHARGE FOR TAX BAND D **£450.00**

DISABLED PERSON REDUCTION **£ 50.00-**

REVISED CHARGE **£400.00**

EACH PROPERTY WILL BE INSPECTED BY A COUNCIL OFFICIAL WHO WILL ALWAYS CARRY AN IDENTITY CARD.

FOR OFFICIAL USE ONLY

DATE VISITED: _____

PROPERTY INSPECTED AND DETAILS VERIFIED / NOT VERIFIED

SIGNATURE _____ POSITION HELD _____

DATA PROTECTION STATEMENT

Your personal information will be held and used in accordance with the requirements of the Data Protection Act 1998.

This Authority is under a duty to protect the public funds that it administers and, to this end, may use the information you have provided on this form within this Authority for the prevention and detection of fraud. It may also share this information with other bodies administering or in receipt of public funds, solely for these purposes.